

ADAMS TOWNSHIP
MONTHLY MEETING
AUGUST 7, 2017

The regular monthly meeting of the Adams Township Board was held on Monday, August 7, 2017 at the Township Hall, 17118 First Street, Baltic, Michigan.

The meeting was called to order at 6:00PM. Pledge of allegiance was recited followed by roll call. The following board members responded to roll call: Supervisor Heikkinen, Trustee Keranen, Trustee Mattila, Treasurer Immonen, and Clerk Pindral. There were 5 guests in attendance.

MOTION made by Trustee Mattila with support from Trustee Keranen to accept the minutes of the July 10, 2017 monthly meeting, and July 10th Wholesale Water meeting. Roll call, all ayes. Motion carried.

COMMENTS:

- Mike Richardson, CCISD IT director, addressed the Board regarding the proposal to provide IT support and maintenance. He explained services are part of a working collaborative expanding from supporting educational institutions into including governmental agencies. 5day/week, 7:30AM to 5:00PM remote support as well as two day/yr onsite support are included in contract. Trustee Keranen stated she has experience working with REMC through the school and Clerk Pindral also gave the support at thumbs up from experiences at the Health Dept. MOTION by Trustee Mattila with support from Trustee Keranen to sign the 2 year contract with REMC for IT support. Roll call, all ayes. Motion carried. Supervisor Heikkinen instructed Mr. Richardson to provide him with the contract.

CORRESPONDENCE:

- Portage Health Foundation sent a thank you acknowledgement for pledge to UPSET West.
- Painesdale Mine & Shaft Inc. invoiced the Township for power bill from Dec/June in the amount of \$732.41 per previous arrangement. Clerk Pindral instructed to make payment.
- Information packet on the 2020 Census Local Update of Census Addresses Operation received. This would involve updating all addresses in community unless a higher government office is completing. Clerk Pindral will check with Houghton County Courthouse.

FINANCIAL REPORT: MOTION made by Treasurer Immonen with support from Trustee Keranen to accept the July financial report with the correction of Trimountain Sewer paying half the Asplundh invoice. Roll call, all ayes with Trustee Mattila abstaining from vote on any Portage Lake Construction invoices. Motion carried.

FIRE DEPARTMENT: Trustee Mattila reported July was a busy month with 17 medical calls and 3 fire calls.

ASSESSOR REPORT: Assessor monthly report reviewed. Board of Review held on July 18th had 8 petitions with one in-person. Mostly primary resident exemptions or clerical errors.

CEMETERY: Supervisor Heikkinen stated the cemetery millage funds are close to being used up. Options are have both workers go to part-time or lay one off with the other on 1-3 days per week as instructed. It was decided that due to one worker driving to assist at the lagoons with grass-cutting to lay-off the caretaker at the Atlantic Mine Cemetery. Water Dept. employees will assist in grass mowing if necessary. Decision will be effective beginning of September. Supervisor Heikkinen will speak with employees. Treasurer Immonen went on record stating the cemeteries have really looked good this year, and praised both Jerry and Jim.

UNFINISHED BUSINESS:

- Supervisor Heikkinen stated the water improvement project signed notice to proceed was finalized on August 2nd with actual work started today. Will keep the public informed of shut-offs, etc. Chris Holmes is on vacation, so no further update available.
- Discussion regarding purchasing a truck that does not require a CDL license for employees to utilize for hauling materials, etc. when making repairs. Trustee Mattila suggested looking into the purchase of a dump trailer due to cost of dump truck and the versatility of the dump trailer. Supervisor Heikkinen instructed Trustee Mattila to discuss with employees and report at next meeting.
- Jim Meirl, Promise Realty Co., LLC contacted supervisor about consultation with postal service when lease in Atlantic Mine in up for renewal. Supervisor Heikkinen will keep for future reference.

NEW BUSINESS:

- Township audit is complete. Only significant detail was decreased debt by half a million dollars!
- Office Manager Platzke was asked to follow-up with Wilmers Heating regarding the heater repair in the upstairs office. If no progress, check with RC Mechanical.
- Clerk Pindral stated a FOIA request has been received from American Transparency for electronic copy of any and all vendor payments for the year 2016 including vendor name, address, check/ACH date, amount, type of payment as well as description of products. Clerk Pindral has concerns regarding the time constraints and amount of work involved as well as validity of request, and will forward information to Lawyer Mackey for advice.
- Remember to Vote tomorrow!

MOTION to adjourn at 6:44PM by Supervisor Heikkinen with support from Treasurer Keranen. Roll call, all ayes. Meeting adjourned.

Submitted by:

Debbie Pindral
Township Clerk

ADAMS TOWNSHIP
Wholesale Water Board
August 7, 2017

The regular monthly meeting of the Adams Township Wholesale Water Board was held on Monday, August 7, 2017 at the Township Hall, 17118 First Street, Baltic, Michigan.

The meeting was called to order at 6:47PM. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Mattila, Trustee Keranen, Clerk Pindral, and Water Superintendent Bob Hudson. Also in attendance was Office Manager, Heather Platzke.

- Water Superintendent Bob Hudson reported no big issues. Water Improvement project is on. Siler did two major repairs last week and started the replacements today.
- Check with Chris Holmes to see what the contract states regarding fixing winter leaks, if Siler can replace/fix.
- Request by Justin to purchase a Jet Swet. This would enable employees to repair a leak live without shutting water off. Bob Hudson will check into and if the price is under \$500, it will be ordered.
- Trustee Mattila will discuss dump truck/dump trailer options with Justin and Milton.
- Supervisor Heikkinen stated he has reviewed Wholesale and Retail water budgets. Retail has gone through approximately one third of budget and Wholesale is slightly less than last year.
- Heather stated the employees asked about requesting side mount tool boxes on each truck. Instructed to check prices at Tractor Supply, if under the \$500 limit, to purchase.
- Discussion regarding changing Ordinance #9 to address loss of water revenue when the residents leave area for winter months. This revenue was a crucial factor in determining water rates to obtain the loan rates for system improvements. The residents should be required to pay water charge of \$25 and the debt charge. The O&M would be reinstated as well as a \$50 charge to turn water back on to cover the lost revenue. Will check with Chris Holmes as to proper wording and special hearing/meeting will be held at 5:45PM on Sept. 11th, immediately followed by monthly meeting.
- Tetanus/Hepatitis vaccinations recommendations thru the Health Dept. are:
 - Tetanus: one shot every 10 years unless you have punctured the skin, then a booster, 7 years, \$50 per shot
 - Hepatitis B: 3 dose series, \$80 per shot
 - Hepatitis A: 2 dose series, \$70 per shotThe Health Dept. will invoice the Township, but stated most insurances do pay for these vaccinations and are willing to bill employee's insurance first. Employees were instructed to follow-up on obtaining recommended vaccinations.

With no further business to discuss, MOTION to adjourn at 7:11PM by Trustee Mattila with support from Treasurer Immonen. Roll call, all ayes. Meeting adjourned.

Submitted by:

Debbie Pindral,
Township Clerk