

ADAMS TOWNSHIP
MONTHLY MEETING
JULY 11, 2016

The regular monthly meeting of the Adams Township Board was held on Monday, July 11, 2016 at the Township Hall, 17104 First Street, Baltic, Michigan.

The meeting was called to order at 6:00PM. Pledge of allegiance was recited followed by roll call. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Mattila, Trustee Sohlden, and Clerk Pindral. There were 12 guests in attendance.

MOTION made by Treasurer Immonen with support from Trustee Sohlden to accept the meeting minutes of the June 6, 2016 monthly meeting, and June 6, 2016 Wholesale Water meeting. Roll call, all ayes. Motion carried.

CITIZEN'S COMMENTS:

- T. Parolini inquired if there was any update on the baseball field in Toivola, and if the Village could help in some way. E. Mattila stated it will be discussed at the school board meeting Wednesday, July 13th.
- Ren Olson stated she is the Medical Transportation Coordinator for Little Brothers and wanted to let residents know referrals are being accepted and volunteer drivers are needed. Volunteers need a valid driver's license, insurance, and be willing to help elderly. Ren also stated Little Brothers also provide a truckload of cut and split wood to eligible elderly. Please contact Little Brothers for more information.

CORRESPONDENCE:

- 1.) Michigan Township Association (MTA) will be hosting on the road workshop in Houghton in October. Supervisor Heikkinen and Clerk Pindral expressed interest in attending as this is the only workshop held locally. MOTION by Treasurer Immonen with support from Trustee Mattila to approve Supervisor Heikkinen and Clerk Pindral to attend Oct 5, 2016 workshop in Houghton. Roll call, all ayes. Motion carried. Clerk Pindral will submit registrations.
- 2.) A letter was received from the Health Dept. regarding a complaint regarding bags of garbage at a residence in Atlantic Mine. The resident will be sent a copy of the blight ordinance with a letter to clean-up garbage as first step of enforcement. Lawyer Mackey suggested the letter be sent by regular mail as well as certified mail.
- 3.) Information regarding AMAR review to be held on July 13th. Initially the Township received a citation on land value maps. As a resolution to citation, software was purchased to provide land mapping for better assessments. Assessor Karrio will be attending the review at the courthouse.

FINANCIAL REPORT: Supervisor Heikkinen stated the main break between Painesdale and Trimountain was about \$7,000.00 to repair. MOTION made by Trustee Sohlden with support from Treasurer Immonen to accept the June financial report as presented. Roll Call, all ayes with Trustee Mattila abstaining from vote on S&L/Portage Lake and Rock and Dock invoices. Motion carried

FIRE DEPARTMENT: Trustee Mattila reported 10 medical calls and 1 fire call. He stated in the Copper Country Fireman's Tourney in Laurium, Adams Township Fire Department took 2nd place in the parade, and 3rd overall in tourney. Dave Kantola was voted as Firefighter of the year with 43 years as a volunteer fire fighter. The Board conveyed congratulations.

ASSESSOR REPORT: June report reviewed. No issues to report. Board of Review will be held on July 19th from 1-2PM. Tax corrections will be heard at that time. Supervisor Heikkinen stated he will be out of town and has appointed Kathy DeForge as record keeper in his absence.

CEMETERY REPORT: Mountain View Cemetery had 5 burials/cremations in June. The cemetery in Atlantic Mine has been surveyed with markers placed. Treasurer Immonen will record the survey with the Courthouse to ensure it is on record.

BUSINESS:

- Portage Lake Construction (formerly S&L Construction) has been fixing water leaks in Atlantic Mine.
- Water Improvement Project Update: No update available as Chris Holmes was unable to attend meeting. Appears work still ongoing on obtaining necessary easements.
- A new business has opened in South Range, Vitality Chiropractic & Wellness. The laundromat in South Range has reopened under new ownership.
- O'Reilly Auto Store in Houghton has submitted information on opening an account for the Township. Information will be placed on file for future reference.
- Time clock is on back order but expected to arrive shortly. It will be implemented ASAP.
- Clerk Pindral MOTIONED to Election Committee to appoint election precinct workers to be the same in the same positions as March election with the addition of Torey Kostamo. Motion Supported by Treasurer Immonen with Supervisor Heikkinen seconding. Public accuracy test set for Friday, July 22nd at 10AM. Clerk Pindral stated the State reimbursement for March election should be approximately \$1,407.64.

MOTION to adjourn at 6:45PM by Trustee Mattila with support from Treasurer Immonen. Roll call, all ayes. Meeting adjourned. Next regular monthly meeting is Monday, August 1, 2016 at 6:00PM.

Submitted by:

Debbie Pindral
Township Clerk

ADAMS TOWNSHIP
Wholesale Water Board
July 11, 2016

The regular monthly meeting of the Adams Township Wholesale Water Board was held on Monday, July 11, 2016 at the Township Hall, 17104 First Street, Baltic, Michigan.

The meeting was called to order. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Mattila, Trustee Sohlden, Clerk Pindral, and Water Superintendent Bob Hudson. Office Manager, Heather Platzke was also present.

- Water Superintendent Hudson stated there is a water leak in Trimountain that he thinks is an abandoned service line off the main. It will be checked on Wednesday.
- Supervisor Heikkinen stated he has talked with Doug Pascoe at the DEQ regarding starting Justin and John in the licensing procedure. They are eligible to take the basic S4 exam in November but there is a September 1st deadline. Heather instructed to print off the applications and information on how to get review manuals. Duane is still in training but states he passed his S4 and waiting to hear on the lagoon test. Supervisor Heikkinen reiterated to Bob that DEQ has a plan if Bob decides it is time to retire.
- Bob stated that it will be necessary to remove Duane from cemetery duties especially in the Spring/Fall so that he can concentrate on water/lagoon duties. He stated Duane needs experience with lagoon discharge, and related paperwork.
- NCummins estimates were gone over. Questions on RT charges above and beyond maintenance quotes. Heather was instructed to call and inquire if all work could be done in one trip trip to avoid excess charges.
- Discussion on having Township employees do more repair work versus calling contractors. Bob Hudson stated many of the lines are too deep for Township equipment to reach, especially in Atlantic Mine. Contractors are instructed the Township employees will do the clean-up to save cost. Topsoil is stored at cemetery.
- Heather stated she has received many calls regarding recent higher than normal water bills in Baltic. Board instructed her to inform customer the meter could be re-read in two weeks if requested. Instruct customer to check for water leakage, such as faulty toilets or leaky faucets. Board discussed the possibility of reading all township meters monthly to improve accuracy of billing. MOTION by Trustee Mattila with support from Clerk Pindral to physically read every meter every month in every town until December 31, 2106. Roll call, all ayes. Motion carried. This will include any "let runs" also. It will test the accuracy of township water meters. Notices will be posted.
- Heather requested a dehumidifier for the water department office. Instructed to charge at Festival Foods.
- There have been complaints of ATV not stopping at the trail by the cemetery. The DNR should be called to replace trail stop signs.
- Rovera (sp?) property has been sold and accounts paid up to date. House is currently inhabitable and the water charge will stay at debt only until inhabited.

MOTION to adjourn at 7:35PM by Treasurer Immonen with support from Trustee Mattila. Roll call, all ayes. Meeting adjourned.

Submitted by:

Debbie Pindral,
Township Clerk

ADAMS TOWNSHIP
SPECIAL MEETING
JULY 25, 2016

A special meeting of the Adams Township Board was held on Monday, July 25, 2016 at the Township Hall, 17104 First Street, Baltic, Michigan.

The meeting was called to order at 6:00PM. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Sohlden, and Clerk Pindral. Trustee Mattila was absent with excuse. There were 2 guests in attendance.

The purpose of the special meeting was to discuss personnel issues and other business as brought before the Board.

Supervisor Heikkinen started the meeting to discuss other business as two guests were in attendance. Heather Platzke brought before the Board the cost estimate of a new desk/hutch and file cabinet at a cost of \$642.22 from Office Depot/Office Max. This would replace the old desk in the water department office. MOTION by Treasurer Immonen with support from Trustee Sohlden for Heather to order the desk/hutch and file at an approximate cost of \$642.22. Roll call, all ayes. Motion carried.

MOTION made at 6:05PM by Clerk Pindral with support from Treasurer Immonen to go into executive session to discuss personnel issues, with Supervisor Heikkinen requesting that Heather and Kevin Mackey attend as necessary. Roll call. All ayes. Motion carried.

MOTION made at 7:45PM by Trustee Sohlden with support from Treasurer Immonen to leave executive session and return to special meeting. Roll call, all ayes. Motion carried.

MOTION by Clerk Pindral with support from Trustee Sohlden that due to lack of progress obtaining required licensure for Water Department Superintendent position, Duane Snell be returned to maintenance position employee to rate of pay before status change with 3% pay rate to equal \$15.30 per hour effective July 30, 2016. Roll call, all ayes. Motion carried. Letter will be sent to Duane Snell regarding status change.

MOTION by Treasurer Immonen with support from Trustee Sohlden to suspend John Kilpela without pay until he provides signed medical documentation stating he is able and ready to perform job duties of driving, operating equipment, and customer service with the public. Roll Call, all ayes. Motion carried. Supervisor Heikkinen will call John Kilpela to inform him of outcome of special meeting.

MOTION at 7:50PM by Trustee Sohlden with support from Treasurer Immonen to adjourn special meeting. Roll call, all ayes. Next Board meeting will be August 1, 2016 at 6PM.

Submitted by:

Debbie Pindral
Adams Township Clerk